

## Lane County Parks Advisory

November 8, 2021

Meeting Summary

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The recorded minutes are available on the Parks Advisory Committee website:

[http://lcpubw05.lanecounty.org/Information/PW\\_Parks/PAC\\_110921.mp4](http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_110921.mp4)

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Steifbold, Mike Allen

Members Absent: Ashley Adelman

Staff Present: Brett Henry, Ed Alverson, Cynthia Schlegel

Guests Present: None

Co-Chair Mayo called the meeting to order at 6:00 p.m.

00:00:05 Introductions

00:00:20 Public Comment

- None

00:01:00 Assignment Review

- November field trip will be discussed later in the meeting.
- Scotch broom removal at North Jetty; Mike Allen will facilitate when scheduled.
- Mark Nystrom will give a report on the Climate Action Plan at the December meeting.

00:02:00 Review of Meeting summary for October 11, 2021

- Approved as written; Mike Allen motioned, Greg Hyde seconded, motion passed unanimously. Allen noted his last name was spelled incorrectly.

00:06:00 New Business

- Parks Volunteer & Marketing Coordinator – Henry stated the job title was changed to Parks Volunteer & Marketing Coordinator; marketing was added to title and would

like to hire someone with a marketing background to help market parks and a possible ballot measure. Also, the position was reclassified from an Engineering Analyst to a Public Works Analyst. The position should be filled within the next month or two.

- Parks Business Operations Supervisor – The job title was changed to more accurately depict job responsibilities. It is anticipated that this position will be filled by the beginning of December. Park Maintenance 1 positions for the valley and coast crews were hired with one more to fill for the valley.
- Water System at Fern Ridge – Ran out of water in late August at Richardson. The Fern Ridge system has two wells and two pumps for Orchard Point & Richardson Parks. The Richardson well pump stopped working until it could recharge. A well test and aquifer tests are needed. Henry stated the drought was partially to blame and the system requires more capacity to store water. Parks are adding two 10,000 gallon tanks on the nearby Richardson Butte on the Army Corps of Engineers property. The tanks will double the capacity. The Corps will do some of the work and Parks will pay for some. A Request for Proposals is out for engineering plans and permitting. The water and sewer systems for Orchard Point and Richardson Park is failing and needs to be addressed.
- FY 23-27 CIP – Henry requested the PAC make a motion to approve Parks' Capital Improvement Projects. Henry presented the PAC with the capital improvement projects for FY 23-27.
- Henry asked for motion to approve Parks' Capital Improvement Projects for FY 23-27; Greg Hyde motioned, Kevin Shanley seconded, motion passed unanimously.
- Field Trip – Henry stated the Harbor Vista cabins had some setbacks with supply chain issues and now with wind and rain. Henry suggested revisiting the topic in January or February.

#### 01:11:00 Old Business

- Facility Condition Assessment Next Steps – Henry stated the findings of the Parks Funding Task Force and the Facility Condition Assessment were presented to the Board of County Commissioners and the next step is access an additional 13 parks. Henry will ask the County Administrator to fund the assessment. Parks will need to hire an outside consultant to market parks for a funding measure. Henry stated the Volunteer & Marketing Coordinator position will also work on marketing Parks. Bob Keefer's (SDAO) contract was extended through August 2022 to provide consulting services for the funding measure. County Public Information Officer Devon Ashbridge will also be working on the project.

- Parks Funding Plan Next Steps – Henry will be talking with the County Administrator and Public Works Director next week. Waiting for board approval and then will start working on marketing a funding measure.

#### 01:28:00 Staff Updates/Reports

- Armitage Campground Expansion Update – Henry provided the PAC with an update on the Armitage Campground Expansion project. Henry stated the design is being carefully thought out to consider privacy, tree preservation, and maintenance. The ratio of pull-through and back-in sites will be similar to phase one.
- Harbor Vista Cabins Update – Henry provided the PAC with an update on the Harbor Vista Cabins construction. Henry stated \$25,000 was added to the supplemental budget for furnishing the cabins.
- Non-motorized Access to Coast Fork of Willamette River at HBRA Update – Henry provided the PAC with an update on the Non-motorized Access to the Coast Fork of Willamette River at HBRA. Parks received an Oregon State Marine Board grant to improve water access along the river near the Arboretum lower parking lot. A Request for Proposals for engineering services, a public process, and permitting was submitted.

#### 01:42:00 Open

- Shanley inquired about filling the open PAC position in District 1. Henry will check on a former applicant to see if they are still interested.
- Mike Allen inquired if there are shortages of employees in the coast zone. Henry stated Parks should be fully staffed going in to the next recreation season.

#### 01:48:00 Operations Report

- Henry presented the Operational Reports.
- Alverson reported the following 2021 accomplishments:
  - Implemented a 30 acre prescribed burn in the Spring Box Management unit at HBRA on October 4, 2021.
  - Planning work for the upcoming HBRA Habitat Advisory team meeting.
  - Reviewed and edited the HBRA summit studio book and forwarded to others involved in the studio for final review.
  - Compiled information to report on Parks' storm water-related activities completed under Lane County's NPDES permit during FY 21.
  - Hosted a tour of coastal parks for a group of ecologists studying coastal dune plant communities, and showed the October 4 prescribed burn site to two researchers studying the economics of prescribed fire.
  - Hosted a field trip for a UO Bird Conservation class at HBRA and participated in an Upper Willamette Stewardship Network Decolonization training module at HBRA.
  - Continue to interact with several University of Oregon landscape Architecture students involved in trail projects.

- Participated in FEMA meetings, a staff visit to impacted parks to review rebuilding priorities, and initiated the last phase of marking hazard trees at Eagle Rock Park.
- Participated in meetings of HBRA stakeholders to discuss topics related to the operation of the Park, and participated in a meeting of the Willamette Interagency Recreation Providers Group on October 14, 2021.
- Attended the October meeting of the Lane County Bicycle Plan, TAC, as well as a follow-up meeting with Transportation staff.
- Also scored applications for the Parks Business Operations Supervisor position.

#### 01:49:00 Meeting Wrap-up/Assignments

- Mark Nystrom to give Climate Action presentation at December meeting.
- North Jetty lease is a priority for next year
- Review Master Plan Action Plan progress
- Recruit PAC District 1 member
- Go over PAC Accomplishments and Goals in January meeting
- Army Corps of Engineers public input process update
- Information on the County's Bicycle trail master plan
- Provide link to Register Guard article on Task Force and FCA findings

Mayo adjourned the meeting at 7:57 p.m.